



Upper Shore Workforce Investment Board

Tuesday, May 24, 2022

5:30 PM

Via Zoom

Meeting minutes

Attendees: Churchill, Coppersmith, Kuster, Weeks, Patton, Dubosq, Overington, Paquin, Timberman, and Warner. Dan McDermott-guest; Samantha Parker-guest

- I. Board President George Weeks called the meeting to order at 5:32 p.m.
- II. The minutes of the April 26, 2022 meeting were passed unanimously (Timberman motion; Paquin seconding).
- III. George Weeks presented a motion to make Tyler Patton the new board of director's president. Paquin seconded; motion passed unanimously. Tyler offered comments on the new leadership role, including an upcoming meeting with retiring ED McDermott and new ED Schneckenburger.
- IV. ED Schneckenburger presented on the current Board roster, budget snapshot for May 2022, program participation, unemployment data, and current labor inventory on the Upper Shore.
- V. WIB budget: FY-2023
  - a. Grant approvals: WIOA Adult, WIOA Youth, WIOA Dislocated worker, MD Summer Youth, and ARPA II
  - b. DSS SNAP contracts

ED Schneckenburger presented the expected WIOA funding formulas for the FY-2023 budget that still needed approval from the MD DOL. We also discussed potential increased funding for the FY-22 WIOA funding (Adult, DW, Youth, and Summer Youth) ARPA II, and Support for Communities program (Opioid). Motion to accept the above labor grants and ARPA II was offered by Churchill and seconded by Timberman. Motion carried unanimously. We then discussed the five DSS SNAP grants to be invoiced in FY-2023. Motion to accept the DSS SNAP grants (total: \$280,000) was offered by Timberman, seconded by Kuster, and passed unanimously.

- VI. One Stop Operator Report- offered by hard copy and presented verbally to the board by Samantha Parker, Parker Consulting on activities at our five American Job Centers.
- VII. Executive Director Report- Schneckenburger reported on his activities to date from the April board meeting and an update on Joanne Gannon, out on medical leave.
- VIII. Announcements
  - a. Next board meeting September 27, 2022 (in person; Chesapeake College)
- IX. Adjournment: motion was offered by Timberman, seconded by Coppersmith, and passed unanimously at 6:44 p.m. The meeting was adjourned and the board moved into closed session.
- X. Closed Session as allowed:  
COMAR 3-305 (b)(1)(i)  
A motion to enter a closed session to discuss the contract adjustment of an employee over whom the USWIB has jurisdiction.

Board Members will adhere to provisions of the Upper Shore Workforce Investment Board Conflict of Interest Policy when conducting the business outlined in this agenda.

The Upper Shore Workforce Investment Board is an equal opportunity employer/program  
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