



USWIB Board Meeting: 4/11/23, Chesapeake College, 5:30 p.m.

Attendees: Eric Daniels, Eric Kuster, Connie Overington, Scott Warner, Dan Lessard, Terenda Thomas, George Weeks, Jena Paquin, Adam Tolley, Tom Timberman

Guests: Dan Schneckeburger, Ellen LaFrankie, Marci Leach, David Harper, Mark Buckel, Robin Werner, Marci Leach, Jason Mullen

I. Call to Order 5:31 p.m. (Dan Lessard, chair)

II. Local Advisory Committee Meeting

WIB serve as local advisory committee for the PACs. The main role is to advise districts on what is happening in the workforce world. Discussed challenges, such as the difficulty getting people together for PAC and discussed the WIB helping to get businesses involved. The regional PAC meeting is April 27, 2023. Blueprint requirements were discussed, such as requiring schools to collaborate with WIB and Chesapeake. Not all programs are updated with content and industry standards. Guidance will now come from experts in those careers. A CTE Committee is being created at the state level. The elements of youth apprenticeships and the challenges with youth apprenticeship were discussed. WIB can work with counties on the curriculum with a focus on where labor growth is for each county. The Kent Rotary Career Fair is on April 20, 2023. The LAC meeting was closed at 6:20pm by David Harper

III. One stop Operator Report

Dan Schneckeburger reported on the One Stop Operator report for March 2023. The first joint Quarterly AJC meeting was held on 3/16/23. The feedback on holding the meeting as a joint meeting was positive. The Professional Development event held on March 16, 2023 had 71 attendees and consisted of breakout sessions with presentations from the WIOA and AJC partners. The expense report, unemployment rates, and labor market information were presented. An updated Upper Shore Workforce Investment Board membership list was presented although it is a work in progress. A calendar with key dates was also presented. Discussed Scholarship Activity - 333 total scholarships for a total of \$867,305.10. CDL programs and health care programs are the largest areas for the scholarships.

IV. Minutes February 22, 2023

The minutes from our last board of directors meeting on 2/22/23 were discussed. Motion to accept from George Weeks, seconded Tom Timberman; motion passed unanimously.

V. Manufacturing Consortium, April 13, 2023: update

At this time, 22 business are scheduled to attend. Jason Mullen, Dean of Workforce at Chesapeake College, will present information about the curriculum.

VI. Regional Job Fair, May 11, 2023: update

At this time, there are 46 businesses registered for the event. The maximum number of businesses that can attend is 80.

VII. Executive Director Report

Dan Schneckeburger is working on finalizing the MOUs for blueprint. The MOUs from Talbot, Caroline, and Dorchester counties are expected to be returned within the next week. The signed MOUs will be posted to the website. Discussed funding and the agreements for Blueprint, including the funding of \$62 per student, of which the WIB and Chesapeake College will take 10% from the counties allocation to braid the money for program administration and career activities. The two year revision to the WIOA regional plan for 2020-2024 has been approved. The report was done in collaboration with the Lower Shore Workforce Alliance. The Upper Shore WIB Organizational Chart was presented, which included a brief overview of the positions and job duties. A suggestion was made to have WIB employees come to board meetings.

VIII. President's report

The bylaw changes will be addressed at the May meeting. A review of the bylaws will be on May 2, 2023 and the vote will be held the next meeting.

IX. Announcements

Tom Timberman made the motion to have the meeting on May 2, 2023, seconded by George Weeks.

X. Tom Timberman made the motion to adjourn the meeting, seconded by Eric Kuster. The motion passed. The meeting was adjourned at 7:27 PM.

 5/4/2023