



Upper Shore Workforce Investment Board  
Tuesday May 2, 2023  
5:30 PM  
Chesapeake College, Dorchester Building, Second floor  
Agenda

- I. Call to Order- Dan Lessard
- II. Presentation: Title II programs (Brenda Horrocks, Director, Adult Education and Family Literacy)
- III. Minutes April 11, 2023
  - a. Budget snapshot, program participation, unemployment data, labor inventory/participation.
- IV. Manufacturing Consortium and May 11<sup>th</sup> Job Fair: updates
- V. One Stop Operator Report (Samantha Parker)
- VI. Executive Director Report
- VII. Bylaws review- Dan Lessard
- VIII. Announcements
  - a. Next board meeting September 26, 2023 (in person; Chesapeake College)
- IX. Adjourn
- X. Closed Session as allowed:  
COMAR 3-305 (b)(1)(i)  
A motion to enter a closed session to discuss the contract renewal of an employee over whom the USWIB has jurisdiction.

Board Members will adhere to provisions of the Upper Shore Workforce Investment Board Conflict of Interest Policy when conducting the business outlined in this agenda.

The Upper Shore Workforce Investment Board is an equal opportunity employer/program  
Auxiliary aids are available upon request to individuals with disabilities.