# **Job Posting Analytics**

Lightcast Q4 2023 Data Set

November 2023



Maryland

# **Parameters**

#### Select Timeframe: Sep 2020 - Sep 2023

#### Occupations:

Results should include

Code	Description
29-2072	Medical Records Specialists

#### Regions:

Code	Description	Code	Description
24011	Caroline County, MD	24035	Queen Anne's County, MD
24019	Dorchester County, MD	24041	Talbot County, MD
24029	Kent County, MD		
Job Title:			
Results sho	uld include		
Description	on	Descriptio	on
Medical B	lillers	Medical B	illing Associates
Medical Billers/Coders		Medical B	illers/Medical Assistants
Medical B	lilling Clerks	Medical B	illing Professionals
Medical Billing Assistants		Medical Billing Coders	
Medical B	Coordinators	Medical B	illers Specialist
Medical Ir	nsurance Billers	Medical C	Coders/Billing Specialists
Medical B	illing Receptionists	Medical B	illing Insurance Specialists
Medical B	illing and Coding Specialists		
Minimum E	Experience Required: Any		
Advertised Salary: Include all postings regardless			
Education	Level: Any		
Job Type:	Include Internships		
Keyword S	earch:		

Posting Type: Newly Posted

### Job Postings Overview

4 Unique Postings 5 Total Postings

# 11 Days

Median Posting Duration Regional Average: 29 Days 1

Employers Competing 2,606 Total Employers



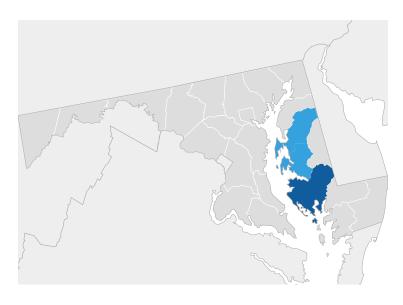
### **Advertised Salary**

Not enough data for this chart.

## Advertised Wage Trend

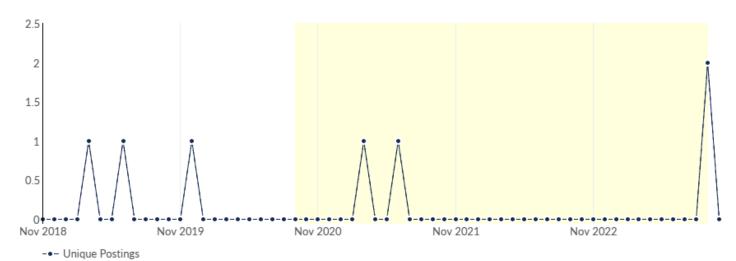
Not enough data for this chart.

## Job Postings Regional Breakdown



County	Unique Postings (Sep 2020 - Sep 2023)
Dorchester County, MD	2
Queen Anne's County, MD	1
Talbot County, MD	1

## Unique Postings Trend



Month	Unique Postings	Posting Intensity
Oct 2023	0	Insf. Data
Sep 2023	2	1:1
Aug 2023	0	Insf. Data
Jul 2023	0	Insf. Data
Jun 2023	0	Insf. Data
May 2023	0	Insf. Data
Apr 2023	0	Insf. Data
Mar 2023	0	Insf. Data
Feb 2023	0	Insf. Data
Jan 2023	0	Insf. Data
Dec 2022	0	Insf. Data
Nov 2022	0	Insf. Data

### **Education Breakdown**

Education Level	Unique Postings	% of Total
No Education Listed	2	50%
High school or GED	2	50%
Associate degree	0	0%
Bachelor's degree	0	0%
Master's degree	0	0%
Ph.D. or professional degree	0	0%

### Minimum Education Breakdown

Minimum Education Level	Unique Postings (minimum)	Unique Postings (max advertised)	% of Total (minimum)
High school or GED	2	2	50%
Associate degree	0	0	0%
Bachelor's degree	0	0	0%
Master's degree	0	0	0%
Ph.D. or professional degree	0	0	0%

## Experience Breakdown

Minimum Experience	Unique Postings	% of Total
No Experience Listed	3	75%
0 - 1 Years	1	25%
2 - 3 Years	0	0%
4 - 6 Years	0	0%
7 - 9 Years	0	0%
10+ Years	0	0%

Total/Unique (Sep 2020 - Sep 2023)	Posting Intensity	Median Posting Duration
······ ·······························		Duration

## **Top Cities Posting**

City	Total/Unique (Sep 2020 - Sep 2023)	Posting Intensity	Median Posting Duration
Cambridge, MD	1 / 1	1:1	11 days
Centreville, MD	1 / 1	1:1	9 days
Easton, MD	2 / 1	2:1	54 days
Vienna, MD	1 / 1	1:1	n/a

## **Top Posted Occupations**

	Total/Unique (Sep 2020 - Sep 2023)	Posting Intensity	Median Posting Duration
Medical Records Specialists	5 / 4	1:1	11 days

## **Top Posted Occupations**

Occupation (O*NET)	Total/Unique (Sep 2020 - Sep 2023)	Posting Intensity	Median Posting Duration
Medical Records Specialists	5 / 4	1:1	11 days

## **Top Posted Occupations**

Occupation	Total/Unique (Sep 2020 - Sep 2023)	Posting Intensity	Median Posting Duration
Medical Biller	2 / 2	1:1	9 days
Billing Clerk / Specialist	1 / 1	1:1	n/a
Medical Assistant	2 / 1	2:1	54 days

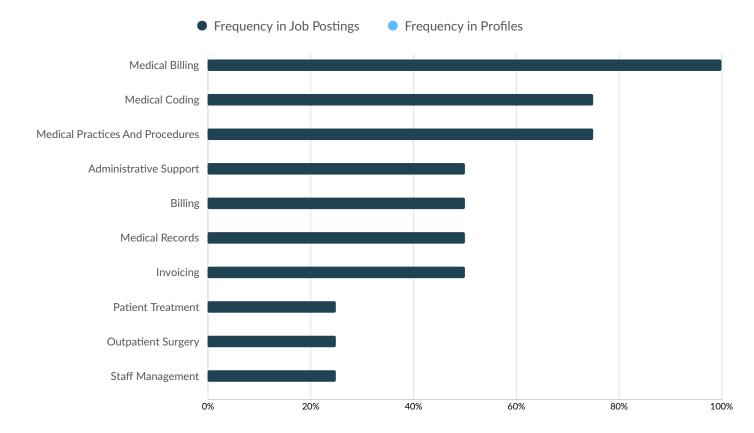
## **Top Posted Job Titles**

	Total/Unique (Sep 2020 - Sep 2023)	Posting Intensity	Median Posting Duration
Medical Billers	2 / 2	1:1	9 days
Medical Billing Assistants	2 / 1	2:1	54 days
Medical Billing and Coding Specialists	1/1	1:1	n/a

## Top Industries

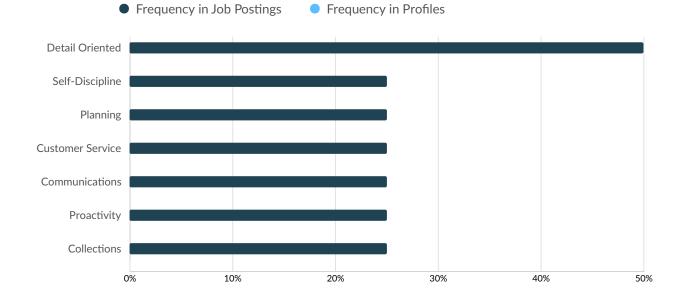
Total/Unique (Sep 2020 - Sep 2023) Po	osting Intensity Median Posting Duration	
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## **Top Specialized Skills**



	Postings	% of Total Postings	Profiles	% of Total Profiles
Medical Billing	4	100%	0	0%
Medical Coding	3	75%	0	0%
Medical Practices And Procedures	3	75%	0	0%
Administrative Support	2	50%	0	0%
Billing	2	50%	0	0%
Medical Records	2	50%	0	0%
Invoicing	2	50%	0	0%
Patient Treatment	1	25%	0	0%
Outpatient Surgery	1	25%	0	0%
Staff Management	1	25%	0	0%

## **Top Common Skills**



	Postings	% of Total Postings	Profiles	% of Total Profiles
Detail Oriented	2	50%	0	0%
Self-Discipline	1	25%	0	0%
Planning	1	25%	0	0%
Customer Service	1	25%	0	0%
Communications	1	25%	0	0%
Proactivity	1	25%	0	0%
Collections	1	25%	0	0%

## **Top Software Skills**

There is not enough data to display this section.

## **Top Qualifications**

No Top Qualifications data for your selection.

# Appendix A

## **Top Posting Sources**

Website	Postings on Website (Sep 2020 - Sep 2023)
maryland.gov	2
craigslist.org	1
simplyhired.com	1

# Appendix B

Sample Postings

### Medical Billers – Unclassified in Centreville, MD (Sep 2023 - Sep 2023)

Medical Biller		
Link to Live Job Posting: Posting is no longer active		
Location: Centreville, MD	O*NET: 29-2072.00	
Company: Unclassified	Job Title: Medical Billers	
<ul> <li>Onsite</li> <li>Work onsite all of the timeJob Summary First Job Previous Job 2 Shore Workforce Region\$35k</li> <li>\$43kPer year Medical BillerCommunity Behavioral He</li> </ul>	2480 of 2900 Next Job Last Job More Like This Position range in Upper	
Occupation:		
Bill and Account Collectors		
Location:		
Centreville, MD <ul> <li>21617Positions available:1Job #: 125658</li> </ul>		
Posted:		
9/4/2023		
Source:		
ААРС		
Site:		
ensure that patients are billed quickly and accurately. Company Desc		

Benefits:

- 401(k)
- Dental insurance

professionally and independently.

- Health insurance
- Paid time off
- Vision insurance

#### Schedule:

• 8-hour shift

#### On-call Supplemental Pay:

Bonus pay

#### License/Certification:

• Must be certified in Medical Billing and/or Coding (CPMB or CPC).

#### Benefits:

- 401(k)
- Dental insurance
- Flexible schedule
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

#### Schedule:

- 8 hour shift
- Day shift
- Monday to Friday Ability to commute/relocate: Reliably commute or planning to relocate within commutable distance from work location before starting work (Required)

#### COVID-19

considerations: Masks, Handwashing, Temp Checks, Vaccinations Records, & Testing.

#### License/Certification:

- Medical Billing Certification (Required)
- Medical Coding Certification (Required) About Community Behavioral He Company Profile Employer ResearchEmployer Research Community Behavioral He Connect withCommunity Behavioral He Jobs from this Employer Medical BillerCommunity Behavioral He Cambridge, MDRegularJob Description Job Description Biller Duties and Responsibilities
- A medical biller is in charge of calculating and collecting payments for medical procedures and services.

Their work includes updating patient data, developing payment plans, and preparing invoices. They work in medical administrative offices to ensure that patients are billed quickly and accurately. Company Description Community Behavioral Health LLC is a full-service Outpatient Mental Health Center staffed by highly qualified behavioral providers, alongside our board-certified Psychiatrists. We proudly serve children, adolescents, and adults requiring mental health services and support, in the clinical, home, or community-based setting. We have locations in Salisbury, Cambridge, Centreville, and Columbia, Maryland offering a unique clinical opportunity where a dedicated clinician can grow professionally and independently.

#### Benefits:

- 401(k)
- Dental insurance
- Health insurance

• Paid time off

vision insurance

#### Schedule:

• 8-hour shift

#### On-call Supplemental Pay:

• Bonus pay

#### License/Certification:

• Must be certified in Medical Billing and/or Coding (CPMB or CPC).

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#### COVID-19

considerations: Masks, Handwashing, Temp Checks, Vaccinations Records, & Testing.

#### License/Certification:

- Medical Billing Certification (Required)
- Medical Coding Certification (Required) About Community Behavioral He Company ProfileThis chart is used to compare your background against this job to help to determine if you would be a good fit for this position.

You match 0% of the General Job Requirements. You match 0% of the Skills Required, and you match 0% of the Specialized Job Requirements.End of interactive chart.ViewSave Medical BillerCommunity Behavioral He Centreville, MDRegularJob Description Job Description Biller Duties and Responsibilities

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#### Benefits:

• 401(k)

- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

#### Schedule:

• 8-hour shift

On-call Supplemental Pay:

Bonus pay

#### License/Certification:

• Must be certified in Medical Billing and/or Coding (CPMB or CPC).

#### Benefits:

- 401(k)
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You match 0% of the General Job Requirements. You match 0% of the Skills Required, and you match 0% of the Specialized Job Requirements.End of interactive chart.ViewSave See all jobs from Community Behavioral He Location/Work Site InformationLocation/Work Site Information Work At Home option: No

#### Cost of Living:

View cost of living information based on this location Compensation and HoursCompensation and Hours

#### Salary Range:

Not Available

#### **Benefits Provided:**

Not Available

#### Other Benefits:

Not Available View what local employers are paying Bill and Account Collectors Work ExperienceWork Experience

Minimum Experience Required:

Not Available Education and TrainingEducation and Training

#### Minimum Education Level Required:

Not Available Related Education Opportunities Skills RequiredSkills RequiredView typical job skill requirements for Bill and Account CollectorsView typical Tools and Technology skills used by Bill and Account CollectorsView the typical workplace skills for Bill and Account CollectorsView the personal skills that are typically associated with individuals that work as Bill and Account Collectors Specialized Job RequirementsSpecialized Job Requirements

Minimum Age Requirement:

Not Available. Occupation InformationOccupation Information

#### Occupation:

Bill and Account Collectors

Other Matching Jobs:

View other jobs available for Bill and Account Collectors

Other Related Jobs:

View other jobs available for occupations related to Bill and Account Collectors

Job Distribution:

View the distribution of jobs for Bill and Account Collectors

Supply and Demand:

View the competition for Bill and Account Collectors

Future Employment Outlook:

View the employment and future employment outlook for Bill and Account Collectors

#### Other Employers:

View the largest local employers of Bill and Account Collectors This section shows the number of job openings advertised online in Queen Anne's County, MD for Bill and Account Collectors and for the related occupational group of Office and Administrative Support Occupations on September 4, 2023 (Jobs De-duplication Level 2).OccupationJob OpeningsBill and Account Collectors1Office and Administrative Support Occupations39

Source

#### JUUILE.

Online advertised jobs data Career LadderCareer Ladder Personal RequirementsPersonal Requirements

#### Knowledge:

View the knowledge typically needed by Bill and Account Collectors

#### Abilities:

View the abilities typically needed by Bill and Account Collectors

#### Work Styles:

View the personal characteristics that can affect how well Bill and Account Collectors perform Nature of the WorkNature of the Work

#### Importance:

View what is typically important in a job to Bill and Account Collectors

#### Work Activities:

View typical work activities for Bill and Account Collectors

#### Tasks:

View the specific tasks commonly performed by Bill and Account Collectors

#### Working Conditions:

View the typical working conditions for Bill and Account Collectors

#### Tools and Technology Skills:

View the tools and technology generally used by Bill and Account Collectors

#### **Occupational Videos:**

View a short video about Bill and Account Collectors This job was posted at https://www.aapc.com/ on 9/4/2023 9:32:19 PM.

## Medical Billers – Unclassified in Cambridge, MD (Sep 2023 - Sep 2023)

Medical Biller		
Link to Live Job Posting: Posting is no longer active		
Location: Cambridge, MD	O*NET: 29-2072.00	
Company: Unclassified	Job Title: Medical Billers	
<ul> <li>Onsite</li> <li>Work onsite all of the timeJob Summary First Job Previous Job 2505 of 2900 Next Job Last Job More Like This Position range in Upper Shore Workforce Region\$35k</li> <li>\$43kPer year Medical BillerCommunity Behavioral He</li> </ul>		
Occupation:		
Bill and Account Collectors		
Location:		
Cambridge, MD <ul> <li>21613Positions available:1Job #: 126038</li> </ul>		
Posted:		
9/4/2023		
Source:		
AAPC		
Site:		
<ul> <li>www.aapc.com Job DescriptionJob DescriptionJob Description Job Description Biller Duties and Responsibilities</li> <li>A medical biller is in charge of calculating and collecting payments for medical procedures and services.</li> <li>Their work includes updating patient data, developing payment plans, and preparing invoices. They work in medical administrative offices to ensure that patients are billed quickly and accurately. Company Description Community Behavioral Health LLC is a full-service Outpatient Mental Health Center staffed by highly qualified behavioral providers, alongside our board-certified Psychiatrists. We proudly serve children, adolescents, and adults requiring mental health services and support, in the clinical, home, or community-based setting. We have locations in Salisbury, Cambridge, Centreville, and Columbia, Maryland offering a unique clinical opportunity where a dedicated clinician can grow</li> </ul>		

professionally and independently.

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

#### Schedule:

• 8-hour shift

#### On-call Supplemental Pay:

Bonus pay

#### License/Certification:

• Must be certified in Medical Billing and/or Coding (CPMB or CPC).

#### Benefits:

- 401(k)
- Dental insurance
- Flexible schedule
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- Life insurance
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#### Schedule:

- 8 hour shift
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- Monday to Friday Ability to commute/relocate: Reliably commute or planning to relocate within commutable distance from work location before starting work (Required)

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SUILCO

#### JUUILE.

Online advertised jobs data Career LadderCareer Ladder Personal RequirementsPersonal Requirements

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View the typical working conditions for Bill and Account Collectors

#### Tools and Technology Skills:

View the tools and technology generally used by Bill and Account Collectors

#### **Occupational Videos:**

View a short video about Bill and Account Collectors This job was posted at https://www.aapc.com/ on 9/4/2023 8:25:49 PM.

Entry Level Medical Billing Assistant		
Link to Live Job Posting: Posting is no longer active		
Location: Easton, MD	O*NET: 29-2072.00	
Company: Unclassified	Job Title: Medical Billing Assistants	
	wing medical procedures as documented by physicians. Medical Office es into codes that can be translated by payers, other medical coders, patient billing, coordinate insurance reimbursement of care providers, recipients. Responsibilities Review medical procedures as documented	
by physicians. Translate medical procedures into codes that can be translated by payers, other medical coders, and various medical facilities. Transmit coded patient treatment information to payers and other recipients. Coordinate insurance reimbursement of care providers. Handle		

patient billing. Apply Now! Desired Skills High school diploma required Self-directed and able to work independently Friendly and courteous at all times Pays attention to detail Must possess excellent communication and customer service skills Strong planning, organizational, and communication skills are essential Must be able to work well with staff, management and physicians Use consistent good judgment and discretion Ability to read, understands, and follow oral and written instruction Able to take initiative when confronting or solving problems Educational Requirememnts High school diploma or its equivalent. Experience Requirememnts No experience necessary. Qualifications High school diploma required Self-directed and able to work independently Friendly and courteous at all times Pays attention to detail Must be able to work independently Friendly and courteous at all times Pays attention to detail Must be able to work well with staff, management and physicians. Use consistent good judgment and courteous at all times Pays attention to detail Must possess excellent communication and customer service skills Strong planning, organizational, and communication skills are essential Must be able to work well with staff, management and physicians Use consistent good judgment and discretion Ability to read, understands, and follow oral and written instruction Able to take initiative when confronting or solving problems Apply Now!

Medical Billing and Coding Specialist		
Link to Live Job Posting: Posting is no longer active		
Location: Vienna, MD	O*NET: 29-2072.00	
Company: Unclassified	Job Title: Medical Billing and Coding Specialists	

Medical Billing and Coding Specialist Y Salem MD

- Anaheim, CA Job Details Full-time\$17
- \$23 an hour9 hours ago Benefits
- Health insurance Qualifications
- Medical coding
- High school diploma or GED Full Job Description we are in search of a medical Biller.

experience is required. The position involves billing for an outpatient ambulatory surgery center. The individual must demonstrate experience with billing, coding and collections.

#### Job Type:

#### Full-time Pay:

#### \$17.00

- \$23.
- 00 per hour

#### Benefits:

• Health insurance

#### Medical Specialty:

#### Surgery Schedule:

• 8 hour shift

#### Experience:

• medical billing and coding: 1 year (Preferred)

#### Education:

• High school or equivalent (Preferred)

#### Location:

• Anaheim, CA 92804 (Preferred)

#### Work Location:

- One location This Company Describes Its Culture as:
- Detail-oriented
- quality and precision-focused
- Innovative
- innovative and risk-taking
- Aggressive
- competitive and growth-oriented

#### Work Remotely:

• No

# **Appendix C - Data Sources and Calculations**

## Lightcast Job Postings

Job postings are collected from various sources and processed/enriched to provide information such as standardized company name, occupation, skills, and geography.