



USWIB board meeting minutes

2/22/23

Attendees: Cliff Coppersmith, George Weeks, Bill Bailey, Jim Cutter, Adam Tolley, Jenifer DuBosq, Eric Daniels, Eric Kuster, Jena Paquin, Dan Lessard, Beverly Churchill, Scott Warner, Connie Overington, Nick Grande, Terenda Thomas, and Mary Ellen Carter.

Guest: Dan Schneckenburger, Joanne Gannon, Samantha Parker, Amber McGinnis, and Ellen Lafrankie.

- I. Call to Order 5:30 p.m. (Dan Lessard)
- II. One stop Operator Report
Samantha Parker reported on American Job Center activities since our last meeting, and reported that the Professional Training Day for all the AJC partners will be 3/15/23. A regional (five county) AJC meeting is planned for 3/22/23.
- III. Minutes December 13, 2022
Information on the WIB's financial position (Budget Snapshot), EEO, Unemployment information, labor, scholarship office activity, and the Eastern Shore Economic Resiliency Toolkit was presented. Dan Lessard talked about a brochure for graduating seniors, and getting this all of them in five county area.
Bill Bailey motioned for approval of the minutes from the 12/13/22 meeting. It was seconded by Beverly Churchill; motion carried unanimously.
- IV. Chesapeake College Development Update- Amber McGinnis, Chesapeake College
Ms McGinnis reported on various grants received through the Rural Maryland Economic Fund, and congressionally directed spending awards obtained through Senator's Cardin and Van Hollen's offices. She also spoke on Junior Achievement, and their Inspire event coming up in March.
- V. Manufacturing Consortium: 4/13/23
Executive Director Schneckenburger reported on the planning and background for this event. It will focus on the five county manufacturing community to understand their workforce needs, and avail them of resources with the state, Chesapeake College, and the USWIB. We have 16 confirmed companies at this point.
- VI. Executive Director Report
Dan Schneckenburger reported on his activities since the 2/22/23 meeting; mostly focused with learning the WIB's role with CTE education with the Blueprint for Excellence bill, and meeting educational officials in all five counties. A calendar of events is requested; a handout was given to board members for spring activities.
- VII. President's report
Mr. Lessard talked about his activities since being voted to be the new board of director's president in December, including talking to all the existing board members. He expressed

interest in reviewing the bylaws, and asked for volunteers on the review (Churchill, Warner, Overington, and Coppersmith agreed).

VIII. Review of Parker Consulting AJC Contract- discussion

Parker Consulting's existing contract would expire on June 30, 2023, but allowed for a one year extension. A motion to extend Parker Consulting's contract with the USWIB for one year now expiring June 30, 2024, was moved for approval by Mary Ellen Carter, seconded by Cliff Coppersmith and passed unanimously.

IX. Announcements

Next board meeting date: April 11, 2023. Joanne Gannon was recognized for her many years of service to the USWIB. Ellen Lafrankie was introduced as the interim assistant executive director. Nelson Hill notified Dan Schneckenburger that he was resigning from the board; a replacement representing unions will be a new focus. Mr. Cutter agreed to assist in this search.

The meeting was adjourned at 7:20 p.m (motion to adjourn Beverly Churchill, seconded by Cliff Coppersmith.

Thank you!

A handwritten signature in cursive script that reads "Dan Schneckenburger". The signature is written in black ink and is positioned below the "Thank you!" text.